



Marilyn Burgess

HARRIS COUNTY DISTRICT CLERK

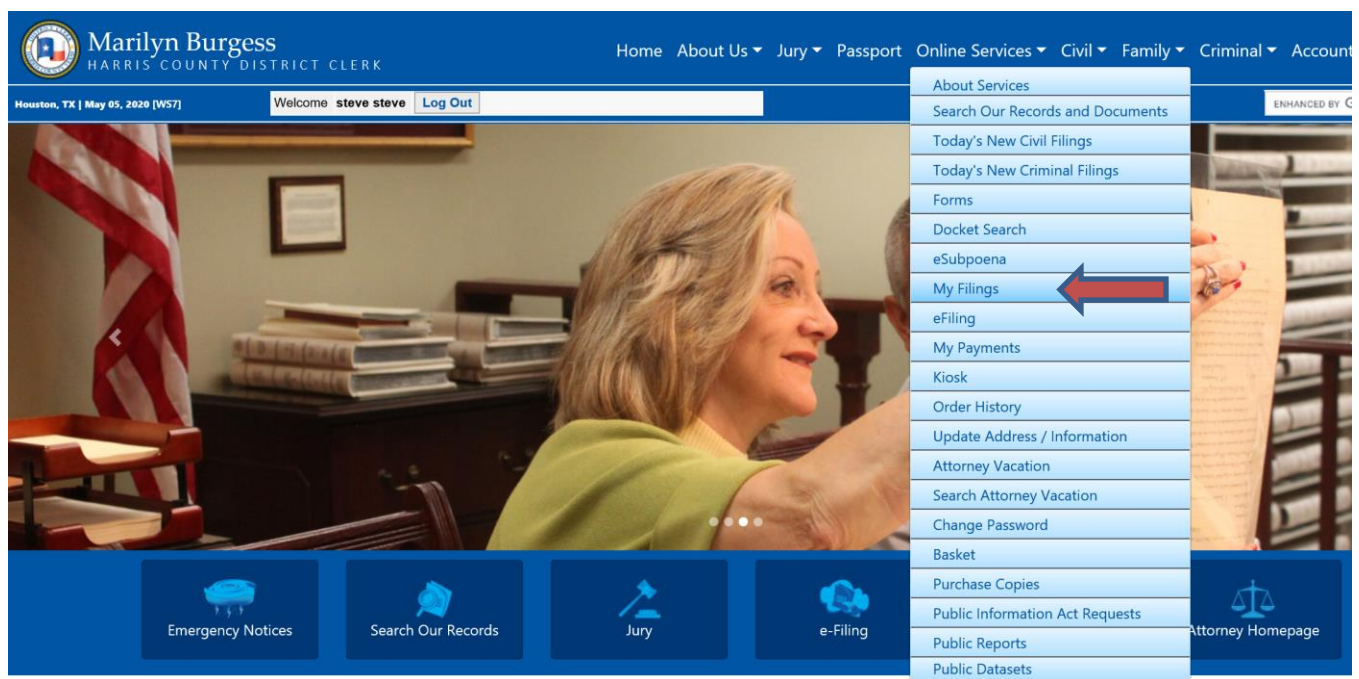
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e-Hearing Features

How can I schedule my own hearings?

eHearing is our online scheduling tool for certain hearings in the Harris County District Courts. Currently, the pilot courts for Family are the 257th, 309th, 310th, & 507th and for Civil are the 61st, 127th, 151st, 165th, 189th, 269th, & 270th. If you have efiled a motion in these pilot courts and want to schedule an available docket hearing, then you can go online and do so. After logging into the District Clerk website with the same email address you efiled your document, go to the My Filings page, find your efiled motion and click on the gavel icon to start the scheduling process. The system will create the notice of hearing to send to the court clerk for review.

1. Log into the DCO Website (www.hcdistrictclerk.com) and navigate to Online Services > My Filings.



Jury Calls have been Cancelled through May 31, 2020

Harris County suspends jury service through May 31 due to COVID-19

Harris County District Courts have suspended jury service through May 31. If you have received a summons to a Justice of the Peace Court you will need to contact the court to see if your service is still required.

Interview with Dr. Umair Shah discussing COVID-19

In an interview about COVID-19 granted to the District Clerk's Office this week, Dr. Umair Shah, Executive Director of Harris County Public Health, talks about how things could change for the legal community in our region, at least temporarily.



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2. Use the 'Recent' tab or the 'Search' tab to find your eFiled "Motions" document. Click the gavel icon to begin requesting a hearing.

My Filings

[Download Images](#)

Pending **Recent** **Search** **eIssuance** **eNotices**

Please enter at least one search criteria

Trace #	Case/Cause	PFD*	File date range		Process date		Clerk
<input type="text"/>	20191631	<input type="text"/>	From	To	From	To	<input type="text"/>
<input type="button" value="Search"/>	<input type="button" value="Clear"/>						

Trace no.	Case/Cause	PFD*	Docs Submitted	Status	Processed	Clerk
<input type="checkbox"/> 54328422	201916312-7		2	06/11/2021 Accepted 10:56 AM	06/11/2021	KEELEY HODGINS
<input type="checkbox"/>	96299720	Second Agreed Motion to Continue	Motions	6/11/2021 10:43:00 AM	3	Requests
<input type="checkbox"/>	96299721	Proposed Order Granting Second Agreed Motion to Continue	Orders/Judgments	6/11/2021 10:43:00 AM	1	N/A
<input checked="" type="checkbox"/> 48196528	201916312-7		1	11/18/2020 Accepted 10:50 AM	11/18/2020	SHANNON NORTH
<input checked="" type="checkbox"/> 41602129	201916312-7		14	03/12/2020 Accepted 12:41 PM	03/12/2020	SHANNON NORTH
<input checked="" type="checkbox"/> 41591452	201916312-7		3	03/12/2020 Accepted 07:57 AM	03/12/2020	SHANNON NORTH
<input checked="" type="checkbox"/> 40870433	201916312-7		15	02/17/2020 Accepted 09:15 AM	02/17/2020	SHANNON NORTH
<input checked="" type="checkbox"/> 39444768	201916312-7		1	12/23/2019 Accepted 08:09 AM	12/23/2019	TERESA KIRBY
<input checked="" type="checkbox"/> 35966868	201916312-7		1	08/15/2019 Accepted 07:51 AM	08/15/2019	VERONICA GONZALEZ



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3. Fill in the correct information about your Hearing Request, and select a date from those provided in the calendar.

Office of Harris County District Clerk - Marilyn Burgess - ...

My Filings - Hearing Request

Case: 201916312

Court: 151st

Requestor: BIRDSELL, ANDREW M - 240779

Docket: Law Day Docket

Judge: Presiding Judge

Duration: 15 minutes

Reason: MOTION FOR CONTINUANCE (C

Available Dates:

August 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Selected Hearing Date: 8/16/2021 Time: 10:00 AM



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4. Submit your Hearing Request and Confirm your selections. The Court Clerk will receive your tentatively scheduled Notice of Hearing document electronically.

My Filings - Hearing Request

Case: 201916312
Court: 151st

Confirm Hearing Request

Are you sure you want to request this hearing?

Case: 201916312
Requestor: BIRDELL, ANDREW M - 24077966
Docket: Law Day Docket
Court: 151st
Date / Time: 8/16/2021 10:00 AM
Duration: 15 minutes
Reason: MOTION FOR CONTINUANCE (CIVIL)
Judge: Presiding Judge

5. Once the clerk reviews the Notice for Hearing, the clerk will record the scheduled time requested for your hearing. You should receive the file stamped copy of the Notice of Hearing via email as confirmation, which you can use to notify the other parties of the upcoming hearing.

6. At anytime, you can go back to the My filings page and look for your notice of hearing which should be placed under the motion after processing.

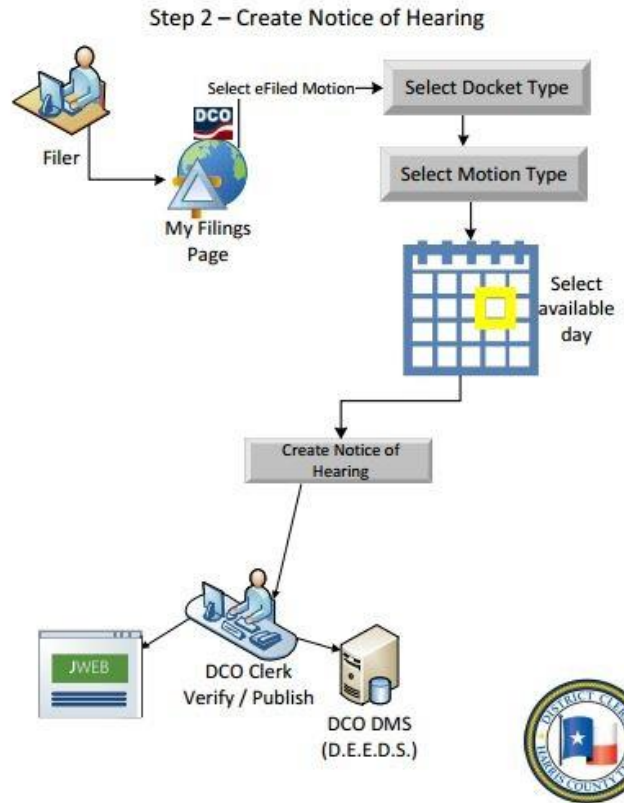
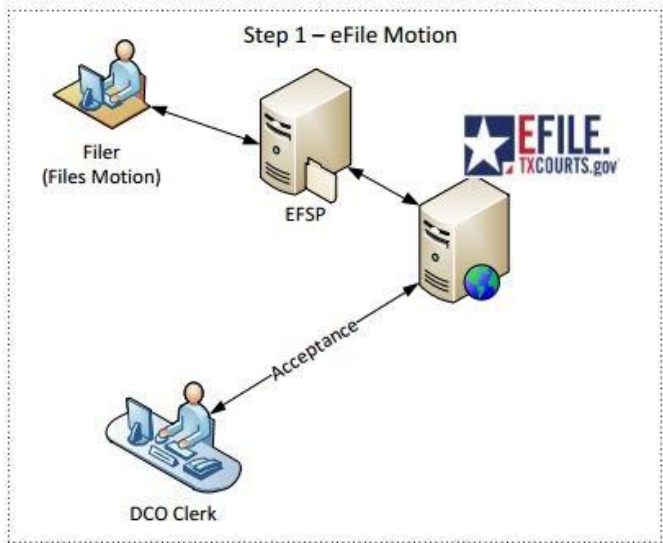


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Civil eCOURT Notice of Hearing 269th Pilot



eCourt Hearing diagram



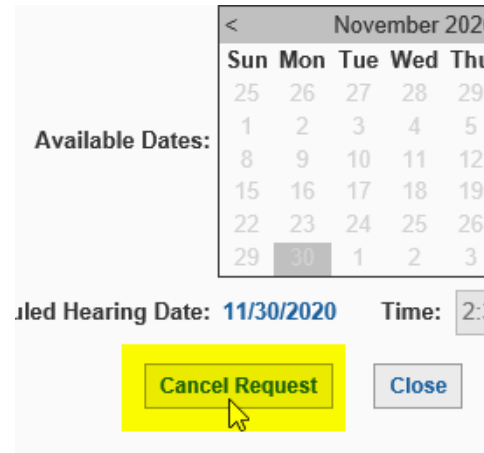
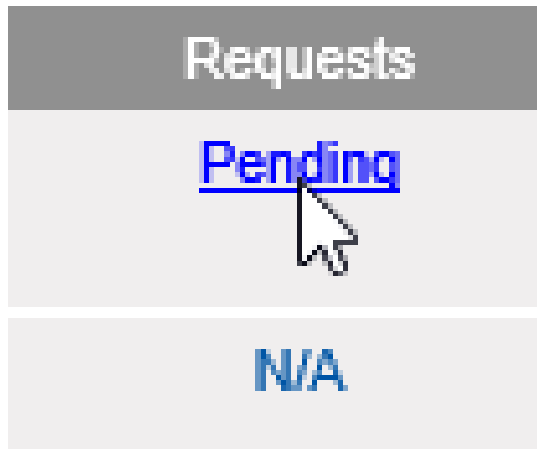
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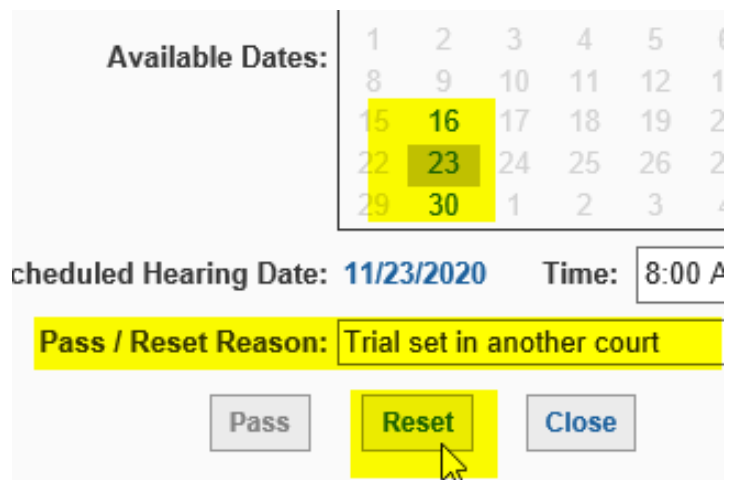
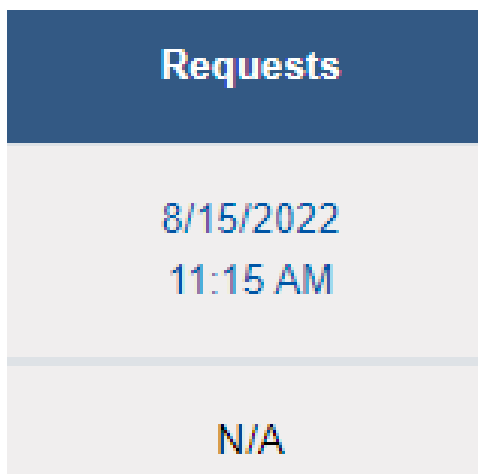
If the scheduled hearing needs to be modified, you have a few options available:

1. If your request HAS NOT been processed by the clerk yet, you may “CANCEL” your request.
 - a. Navigate to the “My Filings” page and find your eFiled Motion.
 - b. Click on the “Pending” link to review your requested hearing and click “Cancel Request”.



2. If your request HAS ALREADY BEEN processed by the clerk, you may submit a request to “RESET” or “PASS” your hearing. (This feature is based on the time parameters specified by each court.)

- a. Navigate to the “My Filings” page and find your eFiled Motion.
- b. Click on the link of the scheduled time for the hearing.
- c. To submit a RESET request, select a new hearing date and/or time for your hearing.
 1. Enter the reason you are requesting this hearing be reset.
 2. Then click the “Reset” button to submit your “Notice to Reset Hearing” request to the clerk.





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- d. To submit a PASS request, enter the reason you are requesting this hearing be passed.
 1. Then click the "Pass" button to submit your "Notice to Pass Hearing" request to the clerk.

A screenshot of a web form for submitting a hearing pass request. The form includes a "Scheduled Hearing Date" field with the value "11/16/2020" and a "Time" field with the value "8:00". Below these fields is a "Pass / Reset Reason" field with the text "Trial set in another court". At the bottom of the form are three buttons: "Pass", "Reset", and "Close". The "Pass" button is highlighted in yellow, and a mouse cursor is pointing at it.

3. Once the clerk reviews the "Notice to Pass Hearing" or "Notice to Reset Hearing", the clerk will make the appropriate changes to the scheduled hearing. You should receive the file stamped copy of the Notice via email as confirmation, which you can use to notify the other parties of the change to the hearing.